

**ROTHERFIELD GREYS PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD AT 7.30PM ON MONDAY 9TH SEPTEMBER 2019
IN GREYS VILLAGE HALL, GREYS GREEN**

PRESENT:

Susan Hems (Vice-Chairman)	SH
John Hill	JH
Nick Digby (Chairman)	ND
Richard Ovey	RO
Michael Pearey	MP
<i>For part of the meeting:</i>	
David Bartholomew (OCC councillor)	DB
SODC councillor Jo Robb	JR
Jane Pryce – Clerk	JOP

Members of the public/parishioners present for part/all of the meeting	0
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GAG = Greys Alert Grapevine email alert system

CIL = Community Infrastructure Levy paid by developers to mitigate the impact of new houses.

RFO = Responsible Financial Officer.

The parish website is www.rotherfieldgreys.org.uk

045/19 APOLOGIES FOR ABSENCE

None

046/19 MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS:

None

047/19 CONFIRMATION OF THE MINUTES FROM 20TH MAY 2019

As the previous meeting was non-quorate but the minutes from the May 20th was deemed an accurate and true record of the meeting.

048/19 OXFORDSHIRE COUNTY COUNCIL REPORT:

This report will be attached to the minutes and available on the website.

SPECIFIC REPORT FOR ROTHERFIELD GREYS

BROKEN MANHOLE COVER IN FRONT OF POST BOX

I escalated this matter which had been reported on FMS. OCC officers then intervened with Openreach. I would be obliged if the PC could confirm the matter has been resolved.

It has.

DOG LANE RESTRICTED BYWAY SIGNAGE

The new sign was erected on the existing post and is parallel to the highway rather than perpendicular, reducing the likelihood of it being seen. I have asked officers to see what can be done to improve the situation. A response has been delayed due to the holiday period.

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WHITE LINING AT THE MALTSTERS BEND

Previously, there were no road centre white lines here, but there were white lines at the edges. Subsequent to the surface dressing and re-lining the situation has been reversed. I have brought this to the attention of officers and they have advised that reverting the centre back to the previous would damage the road surface and the intention is to leave the centre as it is and to assess the viability of redoing the edges.

COUNCILLOR PRIORITY FUND

I have offered match-funding of £500 for 2019/20 for Highways works and would be grateful for an update.

It was decided to ask for 2 outstanding items be done – a chevron sign at Broadplat junction be moved back and the SHEPHERDS GREEN sign be put at where Shepherds Green is. It is now situated at Satwell is causing problems for delivery drivers, etc as incorrect.

The OCC Highways grant for a new village gate? Near Rocky Lane at change of speed limit. The clerk informed the council that it would be very expensive for the parish. As traffic control would also have to be paid for (est. £2,000). I have no quotes for this. As could not be discussed at last meeting as non-quorate. The clerk will obtain a quote.

The road resurfacing was said, by MP, to be excellent and thanked DB.

049/19 SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT:

This SODC report can be found on the website

Lorraine Hillier was unable to attend.

The unaudited accounts (2018/19) have been submitted – the auditors were late but that draft is available on the SODC website.

SODC councillors' grants are open. Now only 10 days for councillors to decide. No match funding required. It was suggested that the clerk get in quick to apply.

Free electric blanket safety testing - 23rd October at Henley town hall. This needs to be booked on 01865 895999 or email communiutyengagement@oxfordshire.gov.uk.

Fly tipping does not result in a specific clearance cost to the District Council as the contract with Biffa is all-inclusive and covers the removal of fly-tipping.

Excessive lighting at Highlands Lane, was discussed with JR. Downlights was agreed so this may be a breach of planning conditions.

The Lamb at Satwell – the legal team advice, before to seeking a warrant, was to try again to enter the property but with the consent of the owner.

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Enforcement update on Greys Meadow. A request from enforcement for a respective planning application is asked for. This must be submitted by 30th September for the ‘artist studio’ building and shipping container and various additions.

The village fete organisation was congratulated for a great event. They were thanked by the parish council too.

JR urged attendance at planning committee – sending a councillor makes a difference.

Developments on Fairmile – The Smiths Centre and a development further down. There was a concern about traffic using road at Broadplat.

The road closure at/near the Broadplat junction was questioned. The clerk read out the restrictions on traffic “Exemptions are included for police, fire and ambulance services and for the works and for works and for access to premises which are only accessible from the closed section of road.”

050/19 CLERK’S REPORT

The ‘clear up after your dog’ signs have not been received. A sign without a bin was requested to be purchased. The clerk will need to ask permission from land owner (Ms. Hood).

The clerk had not heard back from Ken Jones (of AF Jones Stonemasons) about the pad-stones at the **bus shelter** to be replaced. And now asked 3 times. It was suggested that the quote be re-submitted as out-of-date.

I have been elected chairman of the Centenary committee of the **Greys WI**. Any plans for the event (planned for August 2020) should include the community as the WI stated in the annual report to the council. Funding for this community event would be gratefully received. £300? This would only be an intent to fund until costings made by the WI. This was agreed on that understanding.

Letter draft for **pavements** at Maltsters Cottages to gain agreement to this. DB mentioned it was illegal to do a DIY version and consideration into a retaining wall – would that be a hazard in the event of an accident? The clerk advised that it would cause problems with insurance. As this matter is still to be checked via speed/volume devices (when the development complete) it has been put on hold.

After a meeting with a senior CIL officer, it seems OCC should pay for the pavements. This is still being discussed.

Road traffic order for closure of Broadplat junction notification via GAG was needed, was there any information about the road name joined to Broadplat junction? Due out on 10/11th. No, it was decided to just say Broadplat junction.

August 27th the new noticeboard was installed in the bus shelter (opposite the church) and has been added to the insurance and has no additional charge this year but will be an extra next year 2020. Elizabeth Hodgkin asked if notices for the church be allowed to be put in. The clerk confirmed. If space came a problem she would put them in the locked sections.

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A thanks to Mr. J. Eycott and Graham Duncan for their litter picking.

048/19 PARISH ROADS

A good state of repair had been done.

A new village gate was agreed for near Rocky Lane at change in speed.

049/19 MISCELLANEOUS:

a) Correspondence

British Legion – a thank you for our support last year.

Neighbourhood policing newsletter Sept 2019.

Louise Lloyd - the parish council's representative for Henley Municipal Charities wishes to resign. I have given the information on the role to Graham and Jo Duncan. Neither wish to take on the role. Another person was suggested – the clerk to liaise.

b) Footpath report

The footpath report is attached to the minutes and on the website.

TIME SET ASIDE FOR QUESTIONS FROM THE PUBLIC

A defibrillator was suggested for the village hall. Questions about the weight of the safe for it and the wooden wall would need to be looked at. It was decided it would be a good use of the SODC grant.

050/19 PLANNING/ENFORCEMENT

Greys Meadow – enforcement. Deadline to submit retrospective application is 30th September. Also see above.

a) Applications to be considered

P19/S2646/FUL

Highlands Farm, Highlands Lane near Rotherfield Greys RG9 4PR

A variation of housing mix at Highlands Farm (as consented under P17/S0024/RM), comprising the substitution of 85 dwellings in the central and south-western parts of the site with 113 dwellings; a net increase of 28 dwellings with 40% affordable housing maintained across the site, along with footpath connection.

RGPC response due 27 September 2019

The drawing plans have not been received.

b) Planning responses

P19/S1468/HH

The Rosary, Shepherds Green, Rotherfield Greys RG9 4QL

Extensions at first and ground floor to increase first floor bathroom size and ground floor utility spaces.

RGPC - NO OBJECTIONS

SODC Committee Meeting 4th September 2019

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P19/S1839/FUL

Badgemore Park Golf Club, Badgemore RG9 4NR
Upgrade an existing vehicular access to public highway together with replacement entrance gate
RGPC - NO OBJECTIONS but the response date was missed
SODC Target Decision Date 8th August 2019

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P19/S2047/HH

Lambridge Wood Farm, Bix RG9 4RZ
Roof conversion and extension to the Old Stables. Rear extension to existing garage to provide additional storage
RGPC - NO OBJECTIONS
SODC Target Decision Date 22nd August 2019

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P19/S2405/FUL

Grange Farm Road, from Gravel Hill To Broadplat House, Badgemore RG9 4NZ
Change of Use of Part of Agricultural Building to B1 Offices
RGPC - NO OBJECTIONS
SODC Target Decision Date 23rd September 2019

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P19/S2441/HH

Holly Dell, Satwell Close, Satwell RG9 4QT
Demolition of existing conservatory and erection of single-storey side and rear extensions
RGPC response due 5.9.19
Although the plans/response sheet were missing the response was NO OBJECTIONS. The clerk confirmed she will submit this.

c) Planning decisions

P19/S1850/A

Highlands Farm, Highlands Lane RG9 4PR
Variation of condition 1 (approved plans) of application P17/S4282/A 2 x advertisements for forthcoming Highlands Park development, one positioned each side of Highlands Lane
RGPC - OBJECTS 'Inappropriate for an AONB to have hoardings of this size/nature and light pollution (all night) to floodlight them is even worse'
SODC GRANTED

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P19/S1336/HH

Covertside, Rotherfield Greys, OXON RG9 4QJ
To extend existing garage and convert roof space into a studio. To extend the music room and replace the bin store.
RGPC - NO OBJECTIONS
SODC GRANTED

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P18/S4125/FUL & P18/S4126/LB – Amendment no. 1

New Farm Road from Gravel Hill to Broadplat House, Badgemore RG9 4NX
Conversion of existing curtilage listed Cookery School and adjacent stable to new residential Annexe.

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RGPC response NO OBJECTIONS

SODC decision GRANTED but not clear if this for the amendment.

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P19/S1077/HH

Greys End Road From Greys Green To Bolt's Cross, Rotherfield Greys RG9 4QJ

Single storey timber orangery to replace existing conservatory

RGPC - NO OBJECTIONS

SODC GRANTED

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P19/S0161/FUL - Amendment No 1

Pinfold, Greys Green RG9 4QG

Erection of two two-storey 5-bedroom dwellings. (as amended by plans received 21 March 2019 revising the design, scale and position of the proposed dwellings and adding privacy screens to the proposed rear balconies).

RGPC - OBJECTS with comments - overdevelopment - Site suitable for one house only

SODC GRANTED

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P18/S3417/FUL - Amendment No. 1

School Cottages, Greys Green RG9 4QG

Two new semi-detached dwellings with parking to serve the existing and new dwellings on the site. (Amended plans received 22 February 2019, showing revised design of the dwellings).

RGPC response - NO OBJECTIONS

The SODC decision GRANTED

051/19 FINANCE

a) Donations/Subs:

Donation to Church maintenance fund	850.00
Donation - Henley & District CAB	150.00
Donation - Sue Ryder	100.00
Donation - SCAS	150.00
Donation - Wyfold Riding for disabled	150.00
Donation - The Chiltern Care Centre	150.00
Chiltern Society Donation	150.00

Total =====
£1,750.00
=====

Limit is £2,192.94

Donation to 'The Little Blue Bus' company for their community bus (H2)? It was decided not to support as little uptake.

The donation of £100 for Royal British Legion was agreed.

b) Accounts to pay:

Jane Pryce

Clerk's salary £294.66

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Office rent	£ 41.68
Expenses (website)	£143.82 domain renewal (2 years) and hosting (1 year)
Total for cheque	£478.16

c) Payments received

Precept £4,007.00

Bank interest £10.16

Bank Balance £19,360.18

Has ND become a signatory for cheques? This is unsure – the clerk will wait and if not re-issue the mandate form.

The internal audit – the clerk made a mistake on the VAT. Fireworks for Armistice Day - The Oxford Rocket Shop wrongly calculated so refund £7.73 required to HMRC.

052/19 COMMUNITY INFRASTRUCTURE LEVY - PROPOSALS

For 2019/20 £4,979.52

For 2018/19 £2,489.76

Total: £7,469.28

The 2018/19 CIL of £1,046.37 was spent on the white lining in parish. This leaves £1,443.39 from the 2018/19 payment.

The total CIL money available for any highways/community improvements is now £6,422.91.

The clerk was asked to meet with a senior CIL officer on the 13th August. This proved to be a very productive meeting as CIL money spending has changed. Also it seems that the village pavement should be provided free from OCC as they also have a cut of CIL payments. The officer has stated she will talk to OCC about this. The CIL department has now a department head for many different types of community based projects (art, housing, highways and social events) which the clerk has been in talks with. For instance, the noticeboard can be paid for in CIL money.

053/19 Matters arising for information only

Richard Ovey has not submitted his NIL expenses forms after the elections.

The new bus service H2 running on Thursdays was tried out by the clerk. It is a hail down service but you need to stand where the bus can pull in. It has been asked to stop in Greys village. And stops at Shepherds Green.

The external structures inspection log was handed to ND and is due back at the November meeting completed.

OALC Training sessions available:

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Wednesday September 18th

Roles and Responsibilities for new councillors and clerks

Full day

Elizabeth Howlett, Didcot Civic Hall, Britwell Road, Didcot OX11 7JN

Wednesday October 2nd

Budgeting and financial management for councillors

Half/ morning

VAT for clerks (and councillors!)

Half/ afternoon

Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF

Thursday 21st November

NEW Planning – How local councils fit into the planning system and effective responses to planning applications

Half/ morning

West Oxfordshire District Council, Witney, OX28 1NB

An updated USB stick backup of council business was given to the chairman and swapped for the previous update. This forms an offsite backup.

THE MEETING CLOSED AT 8.50 PM

Next meeting – 11th November 2019